

EARLY ENTRY PROTOCOL AND PROCEDURE

Early transfer is only rarely and exceptionally in the best interests of a pupil. The advanced educational ability demonstrated at an early stage may not be sustained in future years of education and this can mean that the pupil's performance in attainment examinations is less than might have been realised had an additional year of education been completed.

Boys who are educated alongside other who are significantly older can be isolated if their physical or emotional maturity is below that of their peers. Evidence should indicate the pupil's cognitive ability is in the top five per cent of the population and that he/she is working at a similar level to the most able pupils in the higher year group in relation to national standards. The pupil's social and emotional maturity should be commensurate with the year group to which it is proposed they should transfer.

Children cannot leave full time education until they reach the age of 16. A repeated year of study may be required.

Procedure

This procedure relates to transfer to Year 7 below the age of 11 years.

A request for early transfer needs to be submitted in writing by 1st June of the year before the date of entry, i.e. with a view to sitting the 11+ tests a year early in the following September.

By 20th July the child's suitability, academically, socially and emotionally, for early transfer needs to have been assessed and evidence presented to the Admissions Panel (c/o Headteacher's PA).

The evidence needs to include:

1. Evidence from the Primary Headteacher
 - Of an analysis of the child's needs and how they are being met
 - Of the length of time the child has spent working with an older age group and how well he fits in.
 - Explanation of why the primary school cannot meet the pupil's needs in Year 6 through the School's G & T provision.
 - That the child will reach National Curriculum Level 5 in English, Maths and Science by the time of the transfer.

2. A report from an independent source (e.g. Educational Psychologist, G & T Consultant) verifying the pupil's academic needs and how early transfer is the best option to meet the pupil's needs.

If the pupil is deemed to be suitable for early transfer by the Schools Admissions Panel then he must follow the school's normal entry procedure, namely:

- He will be required to sit the 11+ tests in September.
- His raw score will be standardised with the rest of the cohort sitting the test by adding exactly one year to his age to bring him in line with the rest of the cohort.
- If a standardised score of 220 or above is reached then the parents/carers will be required to submit a Common Application Form to the Local Authority for admission within the Coordinated Scheme.
- The School will then request the Local Authority to admit the child above the PAN, i.e. he will be admitted in addition to the boys transferring at the normal age.